

Integrated Impact Assessment (IIA)

Transport and Access Working Group

Chair: Dr Simon Williams, Clinical Director for Urgent Care & Integration, NHS Surrey Downs CCG

MEETING NOTES

Date: 27th March 2019

Time: 16:15-18:15

Location: Room 4.1 & 4.2, 120 The Broadway, Wimbledon, SW19 1RH

In attendance:

Name	Initials	Role
Simon Williams (Chair)	SW	Surrey Downs CCG, Clinical Director for Urgent Care & Integration
Phil Crockford	PC	Principal Policy Officer, Sutton Council
Chris Neely	CN	Stakeholder Engagement Manager, London Ambulance Service NHS Trust
Chris Chowns	CC	Transport Planning Project Officer, Merton Council
Craig Walley	CW	Mott MacDonald
Brian Niven	BN	Mott MacDonald
Hattie Fowler	HF	Mott MacDonald
Programme representatives		
Charlotte Keeble	CK	Senior Programme Manager, IHT Programme Team
Josie Weller	JW	Project Support Executive, IHT Programme Team
Ioana Miron	IM	Project Support Officer, IHT Programme Team
James Glossop	JG	IHT programme team



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No.	Agenda Item	Who
1.	Welcome, introductions and apologies	
	<p>The Chair welcomed members of the Board and noted apologies from:</p> <ul style="list-style-type: none"> • Lucy Simpson, Principal Technical Planner, Transport for London • Eric Munro, Associate Director, Estates and Facilities Operations, Trust-wide, ESTH • Ian Price, Team Leader Strategy & Commissioning, Kingston & Sutton Shared Environment Service • Ashley Field, Senior Transport Officer, Surrey County Council 	
2.	Governance	
	<p>a. Agree notes from the last meeting on 14th March 2019</p> <p>The draft notes of the last Transport and Access Working Group meeting were approved as accurate.</p> <p>b. Recap on actions from the last meeting</p> <p>ID 2: Action complete - CW confirmed that the information from Surrey County Council has been received and is included within the IIA data sources document that has been circulated.</p> <p>ID 3: Action complete - BN highlighted that a focus group will be held with Trust staff to provide a better understanding of the potential impact of options on staff.</p> <p>ID 5: Action complete - CW confirmed the new service areas for absolute numbers rates. Draft versions of the rate maps will include overall population for all groups, apart from maternity which will include the total number of females of child bearing age.</p> <p>ID 7: Action complete - CK highlighted that a FAQ document has been compiled and includes clear rationale as to why Tuesday has been selected in the IIA travel analysis.</p> <p>ID 8: Action complete - JG confirmed data has been requested for data split by age and will presented to the group at the next meeting.</p> <p>ID 12: Action complete - CK confirmed contact has been made with Lucy Simpson, TFL representative, as to TFL representation at the meeting. CK offered alternative arrangements to feed into the process and confirmed an invite would be sent to the workshop.</p> <p>PC advised that boroughs have a regular TFL contact and will make contact to see if a representative can attend.</p> <p>ID 1: 27/3/19 ACTION: Complete - Contact TFL representative to see if they can attend the Travel and Access Working Group meetings</p>	<p>JW</p> <p>PC/CK</p>



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3.	Utilisation of ESTH acute services	
	<p>CW confirmed the tabled slides highlight absolute numbers. Subsequent data would include rate maps for the majority of services by overall population figure for the LSOA. The only exception would be maternity which will provide females of child bearing age only.</p> <ul style="list-style-type: none"> • Total annual A&E attendances at ESTH sites by LSOA • Total annual maternity attendances at ESTH sites by LSOA • Total annual outpatient attendances at ESTH sites by LSOA • Total annual elective admissions at ESTH sites by LSOA • Total annual non-elective admission at ESTH sites by LSOA <p>SW highlighted that the total annual maternity attendances at ESTH sites by LSOA is currently centred around the current sites and suggested capturing this on a rate basis.</p> <p>ACTION: Complete - CW to create rate maps by the overall population figures in the LSOA for total annual A&E attendances, outpatient, elective and non-elective admissions, except total annual maternity which will be done by females of child bearing age.</p>	CW
4.	Phase 2 travel analysis findings (analysis of carers data)	
	<p>CW outlined that carers are included in scope of the IIA and highlighted the population density maps showing where the main concentrations are located.</p> <p>CW confirmed that the top half of Merton shows people are choosing to go to St. Georges, towards the South of the Borough people are choosing to attend St. Helier.</p>	
5.	Analysis of revised deprivation definition (top two national quintiles compared to a re-quintiled study area)	
	<p>CW outlined slides showing the first and second deprived quintiles of deprivation as agreed by the working group.</p> <p>BN advised by using the first and second most deprived quintiles provides a more helpful representation of deprivation in Merton and Sutton.</p> <p>The group supported Mott's recommendations to include deprivation rates first and second quintiles for the IIA as an agreed definition for data analysis.</p>	
6.	Discussion of early findings from qualitative / additional analysis	
	<p>CW outlined the early findings from qualitative / additional analysis, including:</p> <p>a. Level of public transport availability</p> <p>CW outlined the stop frequencies maps during the inter peak and off peak periods.</p>	



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	<p>CW outlined the data is provided on 2015 Public Transport Accessibility Levels (PTAL) scores.</p> <p>CC advised that there is live data for forecasted PTAL 2020/2021 scores.</p> <p>BN asked what time the off-peak period covers.</p> <p>CW confirmed this as 19:00-23:59 for weekday only, but this information has been produced for the weekend.</p> <p>b. Car parking provision and cost at sites</p> <p>CW highlighted that St Helier has the most car parking options out of the three potential options. The Trust's travel plan may provide further information which Mott will analyse.</p> <p>ACTION: Complete - CW to ask EM if he has any other feedback to provide from his report and to ask if there is an indication of increased parking at the three sites.</p> <p>CW advised discussing indication of increased parking at the three sites at the mitigations workshop.</p> <p>PC advised that in relation to on street parking, Sutton's local plan (available online) would provide evidence that there is not potential to increase parking around the site. Reference was made to the Mayor's plan which needs to be reviewed in relation to this work as an important source of data.</p> <p>c. Car availability / ownership in the study area</p> <p>CW outlined the slides on car availability and ownership throughout the combined geographies has been assessed.</p> <p>CK highlighted that the report needs to provide narrative on whether car ownership is dependent upon geography and accessible transport links to sites, therefore a car may not be required.</p> <p>CW asked members of the group to review the IIA data sources outside of the meeting and to advise him on any other data sources they may wish to add.</p> <p>ACTION: Complete - Follow up data sources update with those who are not at the meeting.</p> <p>CK highlighted that Surrey have just released their new Health and Wellbeing Strategy and this should be reviewed as a data source for the IIA.</p>	<p>CW</p> <p>CW/HF</p>
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	<p>ACTION: Complete - Include Surrey Health and Wellbeing Strategy as a data source for the IIA CC advised that Merton's Health and Wellbeing Strategy is currently draft.</p> <p>BN asked if Merton's strategy would be available for the mitigations workshop.</p> <p>CC advised he will ask and feedback to the group.</p> <p>ACTION: CC to find out when Merton's Health and Wellbeing Strategy is published.</p>	<p>CW/HF</p> <p>CC</p>
7.	Progress and timetable	
	<p>HF outlined the IIASG agendas and critical plan, highlighting that the first draft of the report will be available w/c 15th April and engagement will be held with the group for feedback.</p> <p>HF highlighted that this report is dependent on the provider impact work and the draft report will be reviewed against this.</p>	
8.	AOB	
	<p>PC advised he is unable to attend the workshop but Ian Price, Imran Choudhury or David Olney may be able to attend.</p> <p>CK asked the group if there are any other people to include in the mitigations workshop who should be invited.</p> <p>PC advised contacting Age UK, Age Concern and public transport liaison group.</p> <p>CC highlighted he has a list of Merton disabled communities transport groups that could be considered for the mitigations workshop.</p> <p>CN advised can send a contact for the patient's forum.</p> <p>ACTION: Complete - Send diary invite to a contact at Age UK and Age Concern for the mitigations workshop.</p> <p>ACTION: Complete - CC to send Merton disabled communities transport groups list</p> <p>ACTION: Complete - CN to send contact for the patient's forum.</p> <p>BN advised moving the next meeting scheduled for the 10th April to after the draft report is released w/c 15th April, to allow the group to review the draft report findings.</p> <p>ACTION: Complete - Rearrange the 10th April meeting to after the draft report is released w/c 15th April.</p>	<p>JW</p> <p>CC</p> <p>CN</p> <p>JW</p>